

HIPRA's environmental requisites for suppliers and subcontractors

The purpose of this document is to inform suppliers/subcontractors and other actors that make up HIPRA's goods and services supply chain of the minimum applicable requirements that must be met in relation to environmental protection and pollution prevention.

HIPRA has an Environmental Management System, which requires our suppliers and subcontractors to be notified in regard to our Environmental Policy as well as its applicable requirements.

Without the collaboration of our suppliers and subcontractors on our environmental principles during work carried out, their implementation would not be guaranteed.

HIPRA's suppliers of goods and services, including subcontractors, can be classified in the categories listed below:

- Suppliers of raw material, product components and accessories.
- Suppliers of chemical products and/or hazardous substances.
- Purchase and/or rental of machinery and machinery components.
- Maintenance of machinery, facilities, equipment and vehicles.
- Packaging suppliers.
- Waste managers and transporters.
- Transport companies and services.
- Subcontracted work and temporary work.
- Authorized control agencies.

Suppliers must operate in an environmentally responsible and efficient manner to minimize adverse impact on the environment. Then a series of general requirements and specific requirements are to be established, and the impact that the products and services they provide to us may have on the environment must be considered.

General requirements for subcontractors and suppliers

Know and comply with current national, regional and local legislation applicable to their activities, products and services in environmental matters.

- Suppliers must inform **HIPRA** if they have a certified Environmental Management System. They must send **HIPRA** a copy of their current ISO 14001 certificate or EMAS registration.
- They must notify **HIPRA** of any additional information and/or documentation that may be requested of them about the environmental aspects of their products and/or services.

Specific requisites

Suppliers of raw material, product components and accessories.

- Provide only materials that meet the applicable safety, quality and environmental standards.
- Provide the corresponding certificates of quality and/or conformity of the products supplied.

Suppliers of chemical products and/or hazardous substances.

- Supply only materials that meet the applicable safety and environmental standards.
- Provide the corresponding updated Safety Data Sheet of the products supplied.
- Inform **HIPRA** about alternative substances that are more environmentally and worker-health friendly.
- Label the containers of chemical products in accordance with the provisions of current legislation, including information on the risks and basic safety measures to be adopted.

Purchase and/or rental of machinery and machinery components.

- Provide information about the consumption of natural resources (energy, raw materials, fuel) of the equipment or machinery under normal conditions.
- Supply only machinery and equipment that have the CE marking, submitting the EC Declaration of Conformity and the instruction manual in Spanish.
- Provide information on the waste generated by machinery or equipment and its characteristics.
- Provide information about the maintenance management to be carried out on the machinery or equipment.
- Provide information about potential accidents, breakdowns, operation under abnormal conditions (stop and start) and their effects on the environment.

Maintenance of machinery, facilities, equipment and vehicles.

- In the case of installers/maintainers of electrical installations, DHW systems, air conditioning, fire protection equipment, etc., send a copy of the record that accredits the authorization of the company to carry out the installation and/or maintenance work to **HIPRA**.
- Provide **HIPRA** with information about the potential environmental effects and risks of the activities and operations carried out in our facilities and, where appropriate, of the preventive and corrective measures applied to minimize their environmental impact.
- Manage hazardous waste generated in accordance with current regulations, submitting documentation to **HIPRA** that guarantees its proper management.

Packaging suppliers

- Supply materials that meet the minimum safety conditions and can be easily recycled or recovered.
- Report on packaging options that are more environmentally friendly.
- Promote environmentally friendly production processes and the implementation of environmental management systems and/or the environmental label of their products.
- Ensure that containers and packaging provided do not exceed the toxicity levels established in legislation (art. 13.1 of Law 11/97).

Transport companies and services.

- Send a copy to **HIPRA** of the company's current authorization as a carrier or manager of the waste managed.
- Complete and provide **HIPRA** with official documents that guarantee the correct management of the hazardous waste collected.
- Notify **HIPRA** immediately of any incident that occurs as a result of the provision of its services and may have a significant impact on the environment.

Transport companies

- Provide material transport services according to the requirements established by **HIPRA**.
- Carry out periodic checks and proper maintenance of vehicles.
- Carry out efficient and safe driving that minimizes the emissions and fuel consumption of your vehicles.
- Notify **HIPRA** immediately of any accident, on the routes covered by the contract, which would have resulted in the spilling of the cargo transported or the generation of waste during the service.

Subcontracted work and temporary work.

- Rational use of natural resources, such as: water, electricity, fuel.
- In general, any hazardous waste generated by the subcontractor during the work will be the subcontractor's responsibility, who must bear the costs of its management. Documentation must be sent to **HIPRA** that guarantees its correct management.
- Notify **HIPRA** immediately of any type of incident that may pose a risk to the environment.

Authorized control agencies

- Send a copy of the accreditations available for the measurements/analysis to be performed.
- Send a copy of the calibration certificates of the equipment to be used in the measurements/analysis to be performed.